

# Request for the registration of an EEA or EFTA nationals in the Population Register for a period exceeding three months

## Coverage

Citizens of countries party to the EEA and EFTA agreements are to complete this form if staying for longer than three months. This form applies to registration of domicile and as an application for an Icelandic ID No. if applicable. If intended stay is for less than three months, please use forms A-263 (Icelandic) or A-262 (English), Request for registration and allocation of an ID No. for a foreign national.

Citizens from Denmark, Finland, the Faroe Islands, Greenland, Norway and Sweden, intending to stay in Iceland for more than six months are to use form A-258.

The registration applies to citizens of: Austria, Belgium, Britain, Bulgaria, Cyprus, Czech Republic, Estonia, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Switzerland.

## 1. Personal information

Given name(s) and middle name(s)

Surname(s) / family name(s)

Gender  Male

Female

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

Marital status

Unmarried

Married

Legal separated

Registered cohabitation\*

Divorced

Common law spouse

Widow / widower

\*Registered cohabitation between individuals of same gender is regarded as marriage under Icelandic law.

Children

Yes

No

E-mail

Phone number 1

Phone number 2

## 2. Most recent registered domicile / residence abroad (not in Iceland)

Country

Place (municipality) / postal code

Address (street / house number), apartment (number / floor)

ID number in the country you were last registered in

## 3. Arrival in Iceland

Registration of legal residence in Iceland is dated in accordance with the submission of a satisfactory application i.e. a correctly filled in form, along with all supporting documents. Registration of legal residence is generally not retroactive.

Date of arrival (dd.mm.yyyy)

Have you lived / worked in Iceland previously?

Yes

No

If yes: My most recent stay was from-to (dd.mm.yyyy)

Specify the Icelandic ID number if applicable

## 4. Address in Iceland

A person's legal domicile is the place where he/she lives on a regular basis. However, the housing must be approved as residential housing. All family members must have the same legal domicile. Please note that the address you supply below will be used for all correspondence from Registers Iceland, be it a confirmation of registration or a rejection.

Address (street / house number), apartment (number / floor)

Postal code and place

Landlord's name

Landlord's ID No.

Landlord's phone number

## 5. Accompanying spouse/partner

**Note: Your accompanying spouse/partner must also apply for registration in the Population Register on form A-262.** Specify whether you are married or cohabiting. Registered cohabitation between individuals of same gender is regarded as marriage under Icelandic law.

Given name(s) and middle name(s)

Surname(s) / family name(s)

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

## 6. Children (descendants) under the age of 21 accompanying the applicant

**Note: Accompanying children must also apply for registration in the Population Register on form A-262.**  
All children under the age of 21 accompanying the applicant to Iceland must be specified.

### Child 1

Given name(s) and middle name(s)

Surname(s) / family name(s)

Gender  Male

Female

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

### Child 2

Given name(s) and middle name(s)

Surname(s) / family name(s)

Gender  Male

Female

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

### Child 3

Given name(s) and middle name(s)

Surname(s) / family name(s)

Gender  Male

Female

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

### Child 4

Given name(s) and middle name(s)

Surname(s) / family name(s)

Gender  Male

Female

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

## 7. Applicant's parents (or legal guardians) if the applicant is a child under the age of 18

### Mother / legal guardian

Given name(s)

Surname(s) / family name(s)

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

Country of residence

### Father / legal guardian

Given name(s)

Surname(s) / family name(s)

Date of birth (dd.mm.yyyy)

Foreign ID No.

Country of birth

Citizenship

Country of residence

## 8. Reason for application. Check only one field below

Attached documents must be originals or certified copies and translated by a certified translator. Further instructions on the requirements for foreign documents put forward by Registers Iceland can be found online at [www.skra.is](http://www.skra.is). If the application is submitted to a municipal office or a District Commissioner, the originals shall be presented, but the recipient shall send a certified copy of the documents to Registers Iceland along with the application. Documents confirming means of support or employment need to be dated within two weeks of the application. Other documents generally need to be dated within six months of the application. Please note that in some instances, documents not mentioned on this form may be required.

### a) Employee.

- One of the following:
- Contract of employment. Contract of employment must be dated within two weeks of the application date. If the contract is older than two weeks, Form A-265 may be presented.
  - Employer's confirmation for EEA/EFTA application, Form A-265.

Contract of employment or confirmation from employer on Form A-265 must contain information on wages, FT/PT ratio, job description and terms of employment. The terms of employment may not be less than three months from the date of the delivery of the application.

### b) Individual with private means of support (here also volunteers with private means of support and AuPair).

- One of the following:
- Confirmation of pension payments and their terms from country of origin.
  - Documentation containing confirmation of means of support, e.g. a bank statement.
  - Confirmation of health insurance coverage from the Icelandic Health Insurance, national insurance from country of origin or another insurance plan offering coverage similar to that of the Icelandic Health Insurance.
  - If applicable, contract between the applicant and an approved voluntary organization or AuPair employer.

### c) Self-employed.

- At least two of the following must be submitted:
- Copy of application for registration of a legal person to the Directorate of Internal Revenue /Certificate from the Business Register.
  - Annual Financial Statement from the previous year.
  - Further documentation on the operation i.e. invoices, receipts of purchased material or lease contract for premises.

### d) Service provider or service recipient.

- Documentation on the operation specifying the type of service, period and the manner in which payments are made must be specified.
- One of the following:
- Confirmation from party requesting the service.
  - Confirmation from party receiving the service.

### e) Student.

- Certificate from an accredited educational institution.
- Documentation confirming means of support for a minimum of three months, e.g. a statement of means of support, confirmation of an educational grant or a bank statement. A statement of means of support shall be signed by the person maintaining support and attested by two witnesses. In addition, a copy of that person's valid ID credentials must be submitted and documentation confirming ability to provide such support.
- Confirmation of health insurance coverage from the Icelandic Health Insurance, national insurance from country of origin or another insurance plan offering coverage similar to that of the Icelandic Health Insurance.

### f) Spouse.

- Confirmation of health insurance coverage from the Icelandic Health Insurance, national insurance from country of origin or another insurance plan offering coverage similar to that of the Icelandic Health Insurance. Note that a confirmation of health insurance coverage is not required if the spouse has a residence permit based on item a, c or d.

- If married:
- Marriage certificate.
  - Documentation confirming means of support for a minimum of three months. Married couples are obliged to support each other financially.

Note. If you plan to live together in Iceland but have not lived together before, you cannot register right of residence as a spouse.

- If common-law spouse:
- Certificate of cohabitation or documents proving that you have lived together abroad, e.g. joint bank accounts, insurance policies, bills that were made out to both of you or bills that were made out to one of you but sent to your joint address.
  - Certificate of marital status, which proves that the applicant and common-law spouse are unmarried and meet the conditions for registration of cohabitation. The certificate must be dated within 6 months from the delivery of the application.
  - Registration of cohabitation in the Population Register, form A-201.
  - A statement of means of support. A statement of means of support shall be signed by the person maintaining support and attested by two witnesses. In addition, a copy of that person's valid ID credentials must be submitted and documentation confirming ability to provide such support.

**g) Descendant of an EEA or EFTA foreigner, living in Iceland and/or his/her spouse, if the descendant is younger than 21 or is supported by such person. Legal guardians must have a legal domicile in the Population Register to be able to register a child.**

Birth certificate.

Certificate of custody. Certificate of custody. The certificate must be dated within three months of the submission of this form.

A statement of means of support. Statement from party providing support that he/she will undertake the support and documentation confirming ability to provide such support in cases where the descendant is **18 years old or older**. A statement of means of support shall be signed by the person maintaining support and attested by two witnesses. In addition, a copy of that person's valid ID credentials must be submitted.

Confirmation of health insurance coverage from the Icelandic Health Insurance, national insurance from country of origin or another insurance plan offering coverage similar to that of the Icelandic Health Insurance. Note that a confirmation of health insurance coverage is not required if the descendant has a residence permit based on item a, c or d.

*In the event a child under the age of 18 arrives with only one of two parents, the following must be submitted:*

Consent of parent not moving to Iceland. The consent shall either be attested by two witnesses or authenticated by a public notary (Notarius Publicus).

Copy of the passport of the parent not moving to Iceland.

**h) Relative of foreigner living in Iceland or his/her spouse, by lineal consanguinity and is supported by such person.**

Certificate demonstrating family relationship or documentation confirming lineal consanguinity.

A statement of means of support. A statement of means of support shall be signed by the person maintaining support and attested by two witnesses. In addition, a copy of that person's valid ID credentials must be submitted and documentation confirming ability to provide such support.

Confirmation of health insurance coverage from the Icelandic Health Insurance, national insurance from country of origin or another insurance plan offering coverage similar to that of the Icelandic Health Insurance. Note that a confirmation of health insurance coverage is not required if the relative has a residence permit based on item a, c or d.

**i) Other relatives of foreigner living in Iceland that are supported by such person or have lived together in home country.**

Certificate demonstrating family relationship or documentation confirming lineal consanguinity.

A statement of means of support. A statement of means of support shall be signed by the person maintaining support and attested by two witnesses. In addition, a copy of that person's valid ID credentials must be submitted and documentation confirming ability to provide such support.

Confirmation of health insurance coverage from the Icelandic Health Insurance, national insurance from country of origin or another insurance plan offering coverage similar to that of the Icelandic Health Insurance.

Documents proving that the party providing the support has provided the support in home country or that you have lived together.

Documents proving that the party providing support has a housing.

## 9. Supporting documentation

Original copies of the following documentation shall be presented when the form is submitted to Registers Iceland, a municipal office or a District Commissioner. If the application is submitted to a municipal office or a District Commissioner, the originals shall be presented, but the recipient shall send a certified copy of the documents to Registers Iceland along with the application. See also the appropriate supporting documentation in item 8 relating to reason for application and specific requirements for individual documents. Further instructions on the requirements for foreign documents put forward by Registers Iceland can be found online at [www.skra.is](http://www.skra.is).

**Please note that it is necessary to apply for public health insurance with the Icelandic Health Insurance.**

In order to ensure that mail will be delivered to the applicant, Iceland Post will need to be notified of a postal address.

Passport or other valid travel document (according Appendix 2, regulation No. 53/2002).  
Passport or travel document must be valid for at least 6 months after the submission of the application.

Birth certificate  
If a passport or travel document does not list the place of birth, a birth certificate must be presented with the application.

Certificate of Marital Status  
 If a certificate of marital status is not presented, the applicant will be listed with an unknown marital status in the Population Register. An unknown marital status can affect the applicant's rights and, in some cases, the rights of the applicant's children.

## 10. Applicant's additional comments

## 11. Signature of legal guardians if application relates to a child under the age of 18

Date and place

Name of guardian

Date and place

Name of guardian

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

## 12. It is hereby confirmed that the above information is correct

Note that pursuant to Paragraph 1 of Article 40 of Act N.96/2002 on foreigners, a residency permit is retracted if an individual knowingly presents incorrect information.

Registration of legal residence in Iceland is dated in accordance with the submission of a satisfactory application i.e. a correctly filled in form, along with all supporting documents. Registration of legal residence is generally not retroactive.

Date and place

\_\_\_\_\_  
Signature

## 13. Submission of the form

Applicants must submit a signed request in person, together with original copies of supporting documents to Registers Iceland, a local municipal office or a District Commissioner.

Applications and supporting documents sent by mail, e-mail or fax will not be accepted.

Original certificates will be returned to the applicant by registered mail, once they have been evaluated.

Registers Iceland does not charge fee for receiving, reviewing and registration of applications regarding EEA/EFTA citizens for stay exceeding three months in Iceland.